



COACHES AND MANAGERS MEETING

Sunday August 28, 2023 | 7:00 pm | Via Zoom

Roll Call

Meeting Called to Order

- 7:11pm by Marta.

Minutes of Previous Coaches and Managers Meeting

- Motion to approve as read: Charmaine. Seconded: Marc Gorge D1. Motion approved.

Introduction of Executive Board of Directors & Staff Reports

President

- **Welcome to 2023-2024 Season**
 - Looking forward to getting first games in.
- **Communications Director & Div O30 Liaison (both vacant)**
 - Still have a couple roles to fill on executive board. Communications and O30 liaison, please share with your teams to see if anyone is interested in filling these roles
- **Communications Plan**
 - Aim is to use website as a point of laying out details for communications sent out
 - Emails that come out are summaries directing to visit 'announcements' page of LIWSA site. For the purpose of minimizing confusion and searching emails for information.
- **Team Officials on team rosters**
 - Only coaches, assistant coaches, managers & gender reps to be listed on team rosters.
 - All other club reps encouraged to sign up for distribution list.
- **LIWSA ID Cards - Photos**
 - Please review photo uploads on team roster to ensure following photo upload criteria.
 - If players names have exclamation does that mean their photo is not compliant?
 - No, a bit of a glitch. You need to go back and click finish and if not able to, email, Stacie at registrar@liwsa.com

Vice-President

- **Introduction**
 - Welcome to new VP Becky Fowler. Not able to attend today but will be working alongside Marta

Manager of Operations

- **Season Timeline & Game Schedules**
 - Most games marked tentative right now, confirming matches with field schedulers as we go. Please contact field schedulers if you still have tentative matches by Wednesday August 30. Want to start scheduling referees then.
 - Premier schedule will end Jan 14. Will be doing a split into two groups, top 4 and bottom 4 will play until Feb. 2. Bye Feb 11 weekend, can do make up games. Cup will begin Feb 16 weekend. Splits will be done as of the standings on Dec 24.
 - Div 1 - will play 2 rounds of playing each other

- Div 2 - will complete 2 rounds by Jan 14 and then will split into 2 groups for round robin play, same system as premier. Based on standings Dec 24. One week before cup to do make ups.
- Div 3 - every team plays each other once. Then divided into 3 groups, will all be scheduled Jan 14 week, will take right to cup.
- O30a - will have 3 rounds of play ending Jan 28. Will have 2 weeks to get make ups in and go to cup Feb 16.
- O30b - 3 rounds of play, same as above
- O35 - play 2 rounds ending Jan 14, then split into 2 groups as of standings Dec 24
- All cups begin Feb 16 weekend
- Any games being changed after 5pm on Sunday will be implementing \$25 admin fee
 - If weather related or other justified change that's fine. Will have a policy implemented on this soon.
- **Friday Night - Game of the Week @ Finlayson Turf**
 - Being scheduled now. If I see a match that can be moved to Friday night logically, I will put those teams on the turf on Friday night. This is to showcase and promote the women's game and Casey will be there taking photos.
- **Financials**
 - Thank you to those teams that have put their payment in already. We have already come up with over 60% of our fees.

Discipline

- Remind players to watch the red cards, make players aware this includes foul language.

Secretary

- Nothing to report

Registrar

- **Player Registration**
 - Registration and fees due 24 hours prior to your game
 - Taking vacation from Sept 1-9 so please try to get on it as soon as possible, I would love to be available to help you if questions come up. Someone will help cover while I'm away if needed.
 - ID card images need to be updated to complete registration
 - If there is an exclamation mark next to your name, might just be a glitch, but if you do not have a photo then you'll need to upload one. If it continues email Stacie. You will not appear on the roster if there is an exclamation mark by the name.

Communications (Vacant)

Competitions

- Introduction - Welcome to Vasuhi. A little bit of background - from 2008-2012 was on SFFC board. Also part of the committee that founded the annual Turf Burn tournament. Really excited to work with all of you and promote women's soccer in our community.

Risk Management

- CRC/Vulnerable Check – Update process and communication
 - 39 incomplete - reminder that you will not be permitted in the technical area if you do not have this and code of conduct complete. Important to note that the letter is only valid for 3 years with BC Soccer.

- Marta and I are working on a new letter for the record checks which will be uploaded on the site.

Head Referee

- Please remember to fill out game reports on the website after games. We do actually read the comments, so please let us know the good/bad/indifferent. In regards to ID cards, we will be going right from beginning of the season (checked from game one - no ID card means no play)
- Please don't email exec about referees, use the game report on the site. Emailing risks getting lost.

Liaisons

- Gareth (Premier) - nothing to report
- Sharon (O35) - Welcome Castaways to the division. Thrilled to expand to 8 teams this season!

New Business

- O30a and O30b do not have a liaison, but still email the O30 liaison email and it goes directly to Casey.
- We will follow-up with an SGM for January, which will include rule/regulation amendments.

Adjournment

- Motion to adjourn: Vasuhi. Seconded, Erik. Meeting adjourned 7:49pm.